



VACANCY

REFERENCE NR	:	VAC00580 & 1167
JOB TITLE	:	Project Manager
JOB LEVEL	:	D1
SALARY	:	R 501 545 - R 835 908
REPORT TO	:	Senior Project Manager
DIVISION	:	Provincial and Local Consulting
DEPT	:	GP: Gauteng
LOCATION	:	SITA Centurion
POSITION STATUS	:	Permanent (Internal & External)

Purpose of the job

To manage SITA internal/external project(s) following the SITA project management methodology, within a defined service/product/customer portfolio under the supervision of a Programme Manager/PMO Manager/Line Manager.

Key Responsibility Areas

- INITIATION PROJECT - Effectively applies project management principles to Initiate and Plan the project;
- MANAGE PRODUCT DELIVERY - Manage product delivery to ensure successful delivery of the project;
- PROJECT CONTROL - Monitor and Control project activities to ensure successful delivery of the project objectives within budget, scope, time and quality according to plan;
- PROJECT CONTROL-FINANCE - Consolidate, Monitor and control Project costs and revenue to ensure delivery of the Project within budget and profitability guidelines;
- PROJECT CONTROL-RISK - Monitor and Control project risks and issues; and
- PROJECT CLOSURE - Close Project according to company policy.

Qualifications and Experience

Required Qualification: 3 Year National Higher Diploma / National First Degree in Business Management/ Project management / Information Technology/ Computer Science or equivalent (NQF7). Project Management Professional (PMP) and/or Prince 2 Practitioner Certification and/or Agile PM Practitioner

Experience: A minimum of 5 – 6 years working experience, including:

- At least 3 years Project management experience,
- At least 3 years working experience in an IT environment and
- At least 3 years in public sector IT environment.

Technical Competencies Description

Knowledge of: Public sector / Government organization; Information Technology management; ICT Services; System Engineering methods and Governance; Project Management Office (PMO) Management; Project management methodologies (PMBOK, Agile PM and Prince 2); PPM Governance. Computer Literacy:

SITA Business Planning system (BPS), Oracle ERP; Project Schedule Management (PSM); Oracle Time & Labour (OTL); MS Office; MS Projects.

Skills: Architecture; Business Analysis; Business Writing; Customer Relationship Management; Financial Accounting;

General Administration; Human Capital Management; IT Project Management; Management Accounting; Product & Service Lifecycle Management.

Leadership Competencies: Customer Experience; Collaboration; Communicating and Influencing; Honesty, Integrity and Fairness; Outcomes driven; Innovation; Planning and Organising; Creative Problem Solving; Bimodal IT Practice; Managing People and Driving Performance; Decision-making; Responding to Change and Pressure; and Strategic Thinking.

Interpersonal/behavioural competencies: Active listening; Attention to Detail; Analytical thinking; Continuous Learning; Disciplined; Resilience; and Stress Management.

Other Special Requirements

N/A.

How to apply

Internal candidates must apply using this email address: Michael.internalgprecruitment@sita.co.za

External candidates must apply using this email address: gprecruitment@sita.co.za

Closing Date: 03 March 2021

Disclaimer

SITA is Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant`s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicants` documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV`s from Recruitment Agencies will not be accepted
- CV`s sent to incorrect email address will not be considered